

Table of Contents

- Introduction
- What is e-sign
- How does it work
- Where is it used?
- Legend
- TLB handler
- Workpackage handler
 - o Close Workorder
 - Taskcard Legend
 - Taskcard nonqualified
 - Close Taskcard qualified
 - Close Taskcard double inspection
 - o Deferred WO
 - o WO not performed
 - Release and report back
 - o <u>Differential sheet</u>



Table of Contents

- Panel list
- Material
 - Consumable Repairable Parts
 - Rotable Part
- Procedures
- Add info

- X:
 - o Why is editing of WO deactivated
 - o Edit deferred WO
 - o Limitation of A/C
 - Maintenance action MEL
 - o Release not entered to AMOS
 - o **Summary**

Introduction

In the modern workplace, the authenticity and integrity of digital documents are crucial. Digital signatures ensure that documents cannot be tampered with and that the author is clearly identifiable.

In the AMOS system, digital signatures are implemented using individual certificates for each user. This ensures that work documents remain authentic and unalterable. The private key is known only to the user and allows them to sign the document. The public key enables recipients to verify the authenticity of the signature.

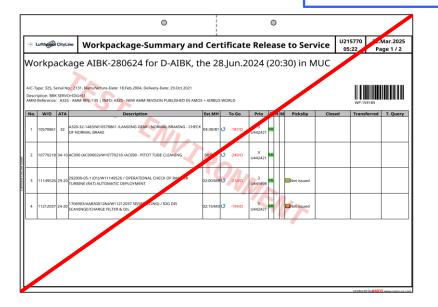
Converting the document into an immutable PDF format ensures that no changes can be made after the signature.

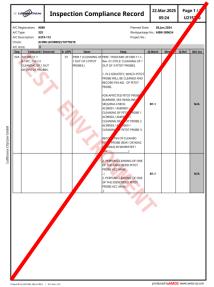
This process offers high security and trustworthiness, setting a new standard for the secure management of digital work documents.

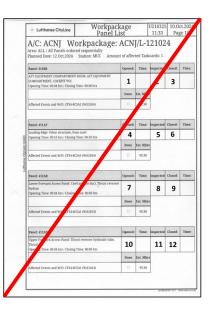


What is e-sign

This printout not longer used.





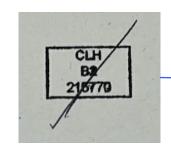


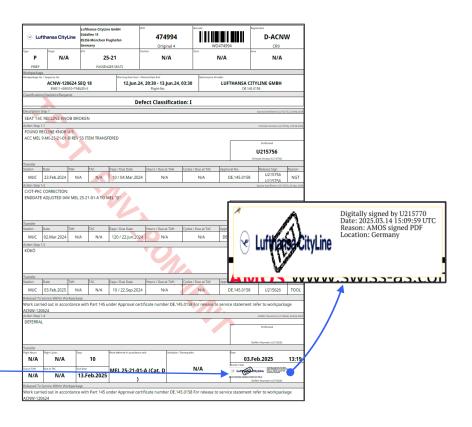


What is e-sign

AMOS printed a stamp and sign into form and

save it to fly-docs (Lebenslaufakte)



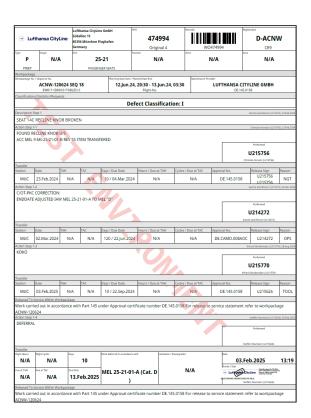




What is e-sign

All Forms saved as PDF/A

- Unforgeable
- EASA approved
- No printout necessary

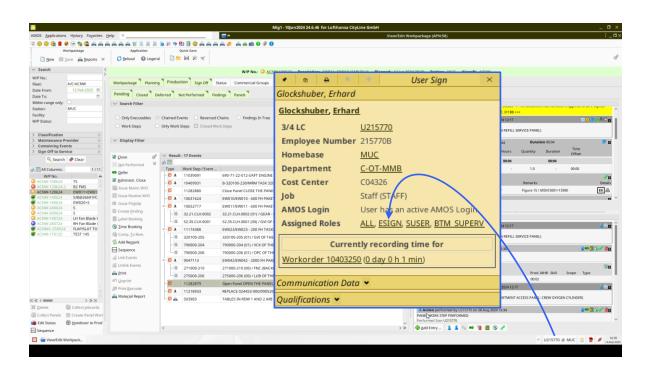




How does it work

On GoLive Date:

E-sign Role will be added to your AMOS account





How does it work

You need for every e-sign a password



Password characteristics:

- Only numbers
- Length = 6

Example: 123456



There is no reenter of Password question





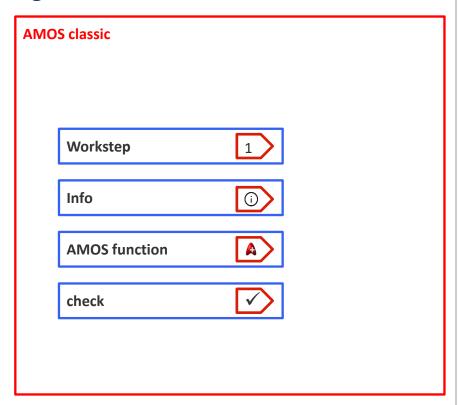
Where is it used?

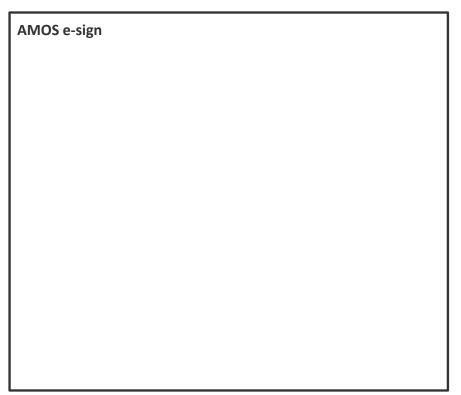
To sign

Workorders, Taskcard and to store TLB pages to flydocs.



Legend





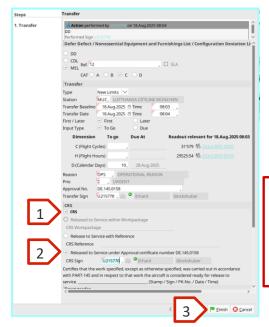


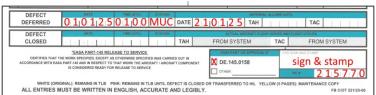
TLB

Techlog handler

AIRCRAFT TECHNICAL LOG		
This technical log form applies to aircraft op	erated by the follo	owing operators:
Lufthansa CityLine GmbH Approval: D-008 AOC Südaliee 15 85356 München Flughafen Deutschland	Lufthansa City Approval: D-42 Südailee 15 85356 Müncher Deutschland	5 AOC
CAMO Contact details		
Maintenance Control Center: Phone: +49 (0)89 977 2253 E-Mail: cihtoc@dih.de		
A/C REGISTRATION D - A		
A/C FLEET		
Airbus: 🗌 A319	☐ A320N	☐ A321P2F
MHIRJ: CRJ900		
LAST WORK ORDER N° OF PREVIOUS TLB		
FIRST WORK ORDER N° OF NEXT TLB		
FB C/OT 221/25-06		





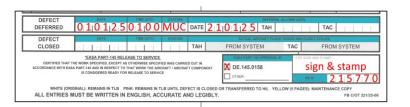


- 1. Select CRS
- 2. Select RTS
 Approved certificate
- 3. Finish

- No Selection
- 1. Finish





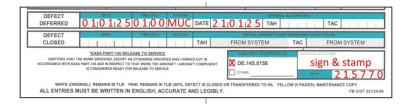




4. Request approval

2. Request approval

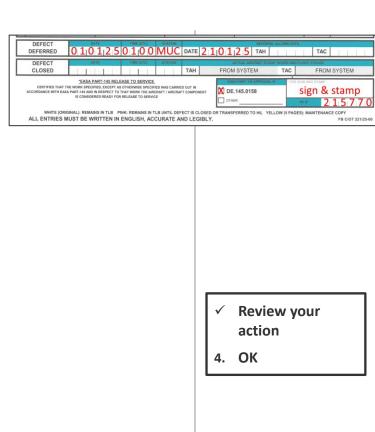


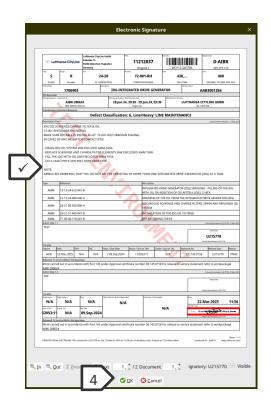


3. Select "Sign Entry"

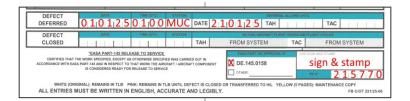












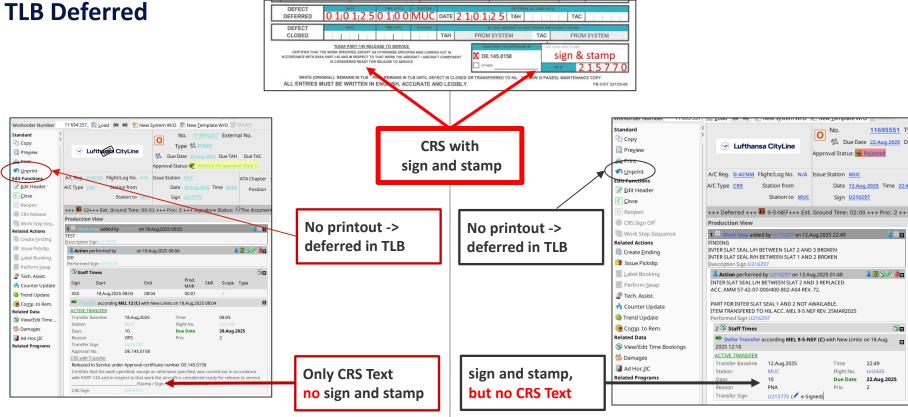
- 5. Enter password
- 6. OK

7. OK

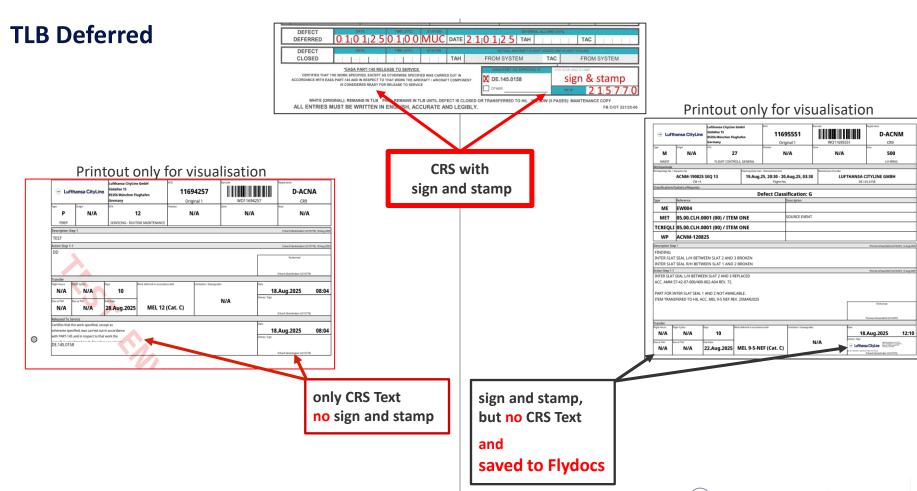


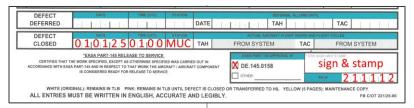


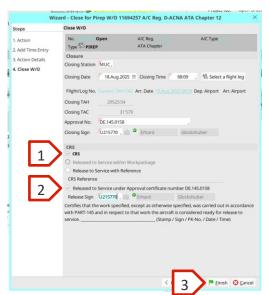












- 1. Select CRS
- 2. Select RTS Approved certificate
- 3. Finish

(i) No Selection

1. Finish



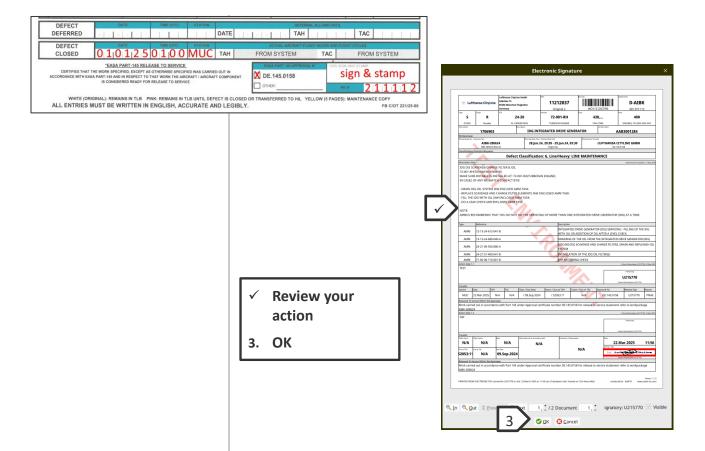




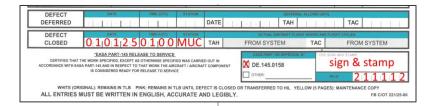
2. Select "Sign Entry"









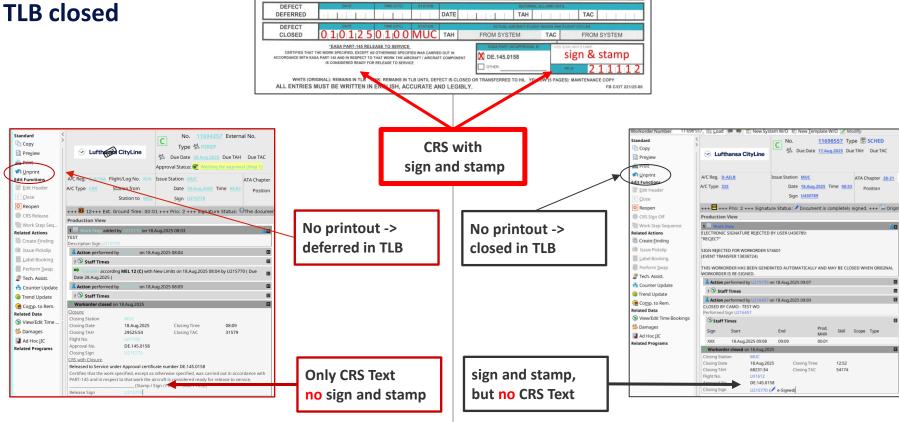


- 4. Enter password
- 5. OK
- 6. **O**K

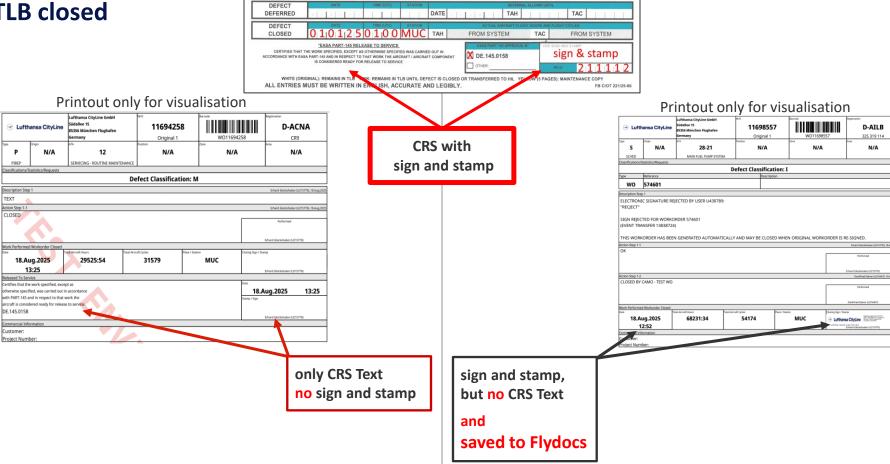












Workpackage

Workpackage handler

 Lufthansa CityLine 			™ Woi	Norkpackage-Summary and Certificate Release to Service					U216325 11:33	10.Oct.2024 Page 1 / 1	
A/C-T	Vorkpackage ACNJ/L-121024 for D-ACNJ, the 12.Oct.2024 (20:30) in MUC Volvpe CRI, Smith No. 1526), Manufacture Date 60, No. 2009, Delivery Date 11,May 2016 Recognic LLI Engine Change LINE CRIS (1900 - 1809 ANN AMM MENTION PUBLISHED IN OIL INVOCATOR)										
No.		ATA	MANUEL REPORT	Description Description	Est.MH	To Go	Prio T H M	Pickslip	Closed	3255 Transferre	
1	11407109	71-20		E CHANGE BEFORE INSTALLATION OF ON-ENGINE ESN 965311 M MOUNT FPI INSPECTION ON THE FOLLOWING ROTABLES ON	24:00/*B①	1'164/0	1 U216325		21804		
2	9412454	71	REPLACE CF34-8	BCSA1/194825/W9412454 (TURBOFAN ENGINE CRJ900 (CLH))	95:30/*M/Ú	14'344/0	1 U215766 5D	Not issued			
Man-Hours by Qualification: A 0250 B1.1 4450 PP2 0050 MM 0542 MM41 09:00 MM 6430 RUI 00:00 RUI 00:00			#1 09:00 #3 64:30 F 00:00	Comments:				Certi othe with aircr	fies that the work s rwise specified, wa PART-145 and in re	s carried out in acco spect to that work to ady for release to se	

Mig1 - 10Jun2024 24.6.46 for Lufthansa CityLine GmbH AMOS Applications History Favorites Help Q Program / Barcode / APN ₩. Workorder (APN:1418) 503'983, 🔯 Load 🖛 📦 🖺 New System W/O 👩 New Template W/O 👄 New ELB W/O 📝 Modify Reactivate Workpackage No. ACNW-120624 / 19 Standard No. 503983 External No. Copy Planned Station/Date MUC / 12.Jun.2024 Used MHR 02:00 Type S PIREP 1. close 💢 Delete Inherited Project No. S Due Date 27.Jun.2024 Due TAH Due TAC Outgoing Rotables Preview Project No. Open Orders Approval Status: Approved A Print A/C Reg. D-ACNW Flight/Log No. N/A Issue Station MUC ATA Chapter 25-21 9 0 Customer nprint Unprint C Sync Revision WT A/C Type CR9 Station from Date 09.May.2024 Time 15:33 Type/Origin **Edit Functions** Station to MUC Sign U213136 Reference Fdit Header +++ be +++ Est. Ground Time: 09:05 +++ Prio: 3 +++ 2 closed tech querys linked (STAINS ON TABLES - SPECIAL CLEANING REQ., TABLES ACNW) +++ La Original already printed +++ Edit Type Production View Planning View ** Administr. Transfer 1 Work Step added by U213136 on 09.May.2024 15:33 TABLES IN ROW 1 AND 2 ARE DIRTY Defect Classification: P C classifications Close Description Sign U213136 Action performed by U442287 on 09.May.2024 16:31 RED/BROWN STAINS ON TABLES O Reopen Technical Query "Technical Query 161199" NORMAL CLEANING WITHOUT EFFECT Inactivate TREANSFERRED TO HIL FOR SPECIAL CLEANING LA.W. MEL 9-5 (NEF) REV. 100CT2023 # CRS Sign Off TABLES USEABLE, ONLY COSMETIC! Technical Ouery "Technical Ouery 161817" Performed Sign 11442287 164 Work Step Sequence ■ Web-Drive "ACNW Tables 2F.jpg" Staff Times Related Actions **⊗**B 160 ■ Web-Drive "ACNW Tables.ipg" Prod. MHR Skill Scope Type End Start Live Booking 09.May.2024 16:02 16:32 00:30 Web "WO.503983 WP.158808 OR 🏯 Create Finding Transfer with New Limits on 09.May.2024 15:33 1 Work Step added by U213136 on 09.May.2024 15:33 Create Sched, W/O HISTORY TRANSFER TABLES IN ROW 1 AND 2 ARE DIRTY Issue Pickslip Transfer Baseline 09.May.2024 Time 15:33 Description Sign U213136 Self Picking Station Flight No. LH2194 Resource Requests Hours \$2 03:00 \$5 02:00 Days 10 Due Date 19.May.2024 Pick-up confirmation Requirement Constraints Duration Time Offset NGT Quantity Reason Label Booking Transfer Sign U442287 Aircraft Planning 03:00 Software Booking DE 145.0158 & Aircraft 03:00 03:00 00:00 CRS with Transfer Tech. Assist. Released to Service under Approval certificate number DE.145.0158 Staff Planning 02:00 13 Counter Update Certifies that the work specified, except as otherwise specified, was carried out in accordance with PART-145 and in respect 02:00 1.0 00:00 Staff 02:00 Trend Update / Date / Time) Forecast 0 0 1 1 Pickslip 0 🖳 details Part Requests S A/C Mission Config. CRS Sign Part No. Mat. Class Qty % @ Comp. to Rem. 2 Work Step added by U430166 on 14.May.2024 07:18 FOOD TRAY ASSY, IN-ARM Related Data Confirmed 1,00 Forecast 4 Pickslip 41761272-501AA C/OT-EA REQUEST: THIS ISSUE HAS BEEN REPORTED TO C/OZ-G WITH THE REQUEST TO ARRANGE FOR SPECIAL CLEANING BY A CONTRACTOR IN GDN. FOR PLANNING REASONS, PLEASE EXTEND THE DUE DATE OF THIS WORKORDER TO 27-JUN-2024. FOOD TRAY ASSY, IN-ARM Confirmed 1.00 Forecast 4 Pickslip 1 41761272-502AA **M** Damages (NEK) [MK18] THANKS AND BEST DEGADOS Confirmed 2.00 Closed FOOD TRAY ASSY (NEK) 614 more... 41761094-501-AA IIII Barcode FOOD TRAY ASSY, IN-ARM (NEK Description Sign U430166 41761272-501AA Remarks 🖶 Add Entry ... 📑 📋 💼 🧧 🥜 ■ View/Edit Workpack...
⑤ Workorder ^ U215770 @ MUC 🤶 👼 🥖 19:49





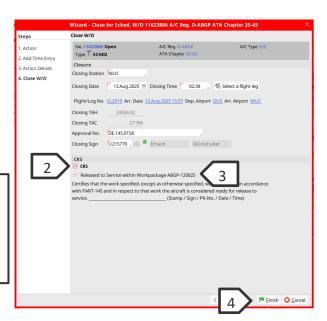
2. Select Workpackage

3. Finish

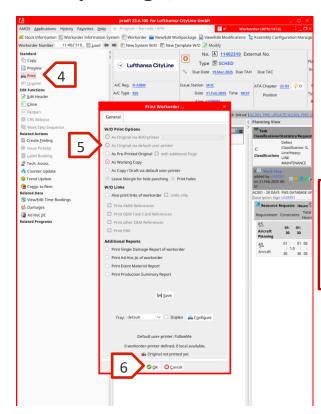
2. Select CRS

3. Select Workpackage

4. Select Finish



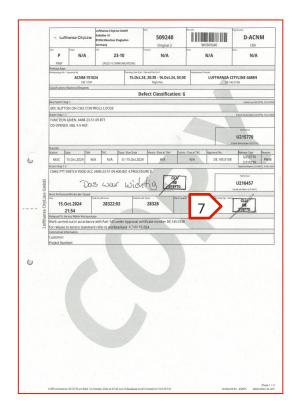




- 4. print
- 5. Select "print original"
- 5. OK

(i) No printout

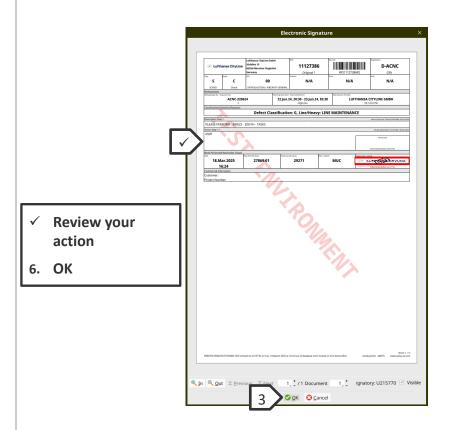




7. Stamp and sign

5. Select "Sign Entry"









Signing Information

User: U215770
Signing Event: Send to e-sign service
Description: Sign used to e-sign a document.

Authentication

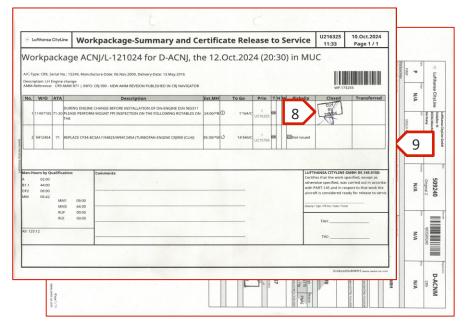
Private Key Password:
4

Private Key Password:

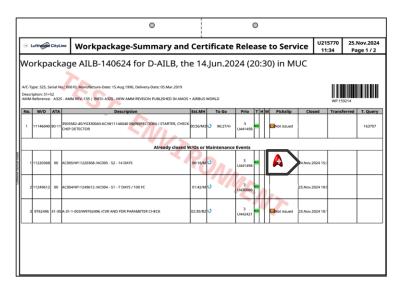
9. **O**K







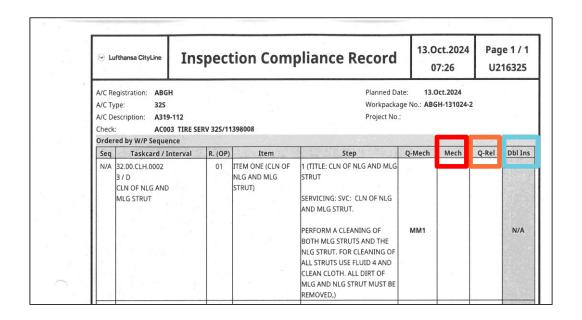
- 8. Stamp and sign
- 9. Insert WO



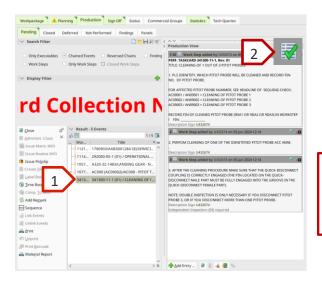
- AMOS save WO to fly-Docs
- AMOS printed closed Date in WP

WO closed

Workpackage/ Taskcard Legend

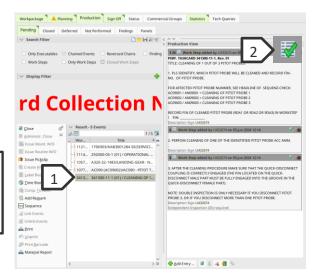


Workpackage/ Close Taskcard nonqualified



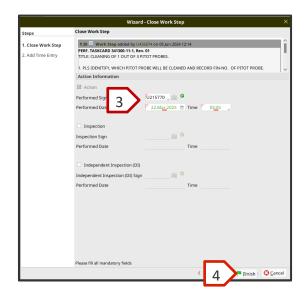
- 1. Select Taskcard
- 2. Select close taskcard

- 1. Select Taskcard
- 2. Select close taskcard



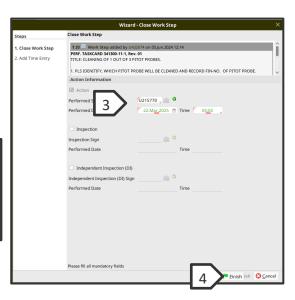


Workpackage/ Close Taskcard nonqualified

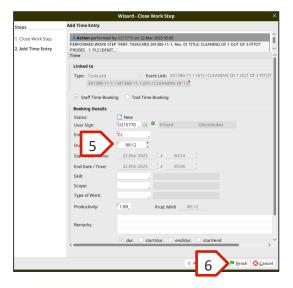


- 3. Uxxxxxx
 - datetime
- 4. finish

- 3. Uxxxxxx
 - date
 - time
- 4. finish

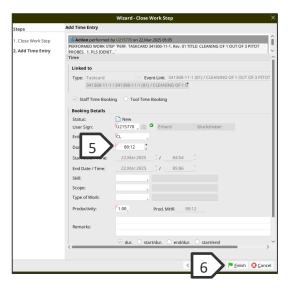




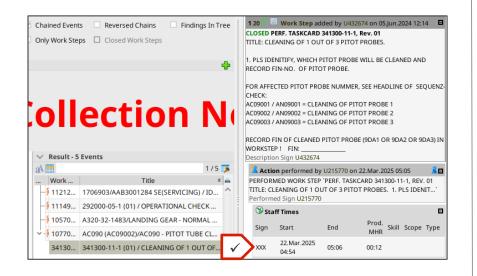


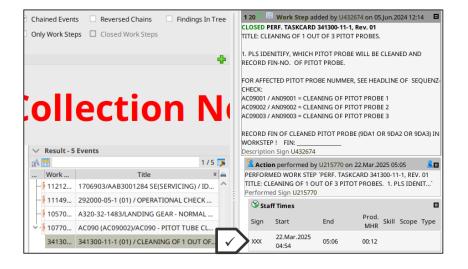
- 5. Enter Time
- 6. finish

- 5. Enter time
- 6. finish





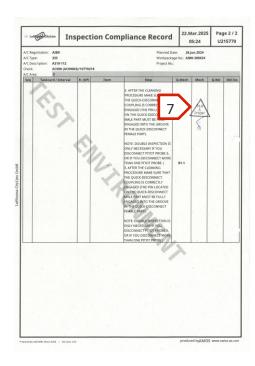




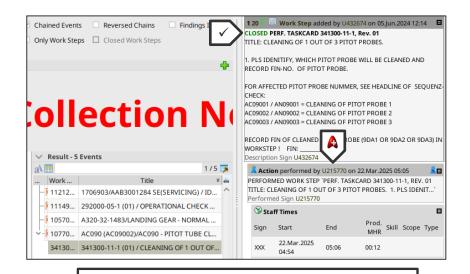
√ Time is booked

√ Time is booked





7. Stamp and sign



AMOS fill action text with all relevant data

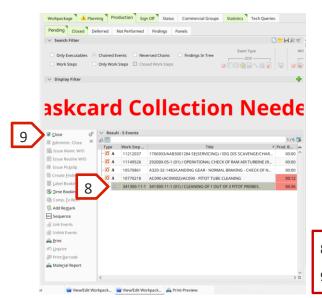
Nonqualified

✓ Closed

and time entry

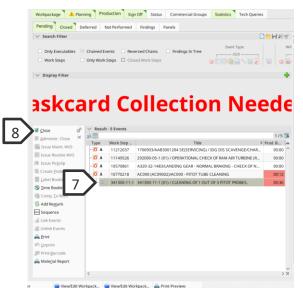
performed



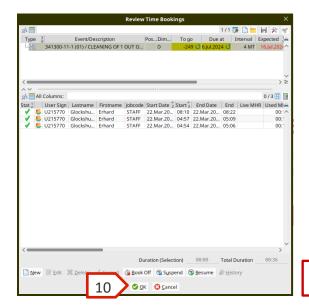


- 8. Select Taskcard
- 9. close



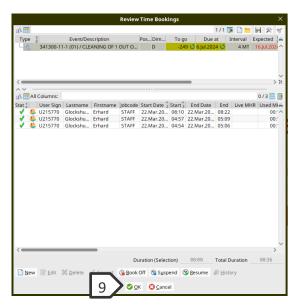


- 7. Select Taskcard
- 8. close

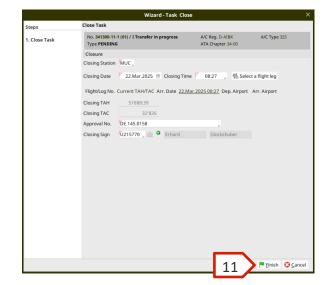


10. OK

9. **O**K







11. Finish

Steps Close Task

1. Close Task

No. 341300.11-1 (01) / I Transfer in progress A/C Reg. D.AIBK A/C Type 325
Type PENDING

Closure

Closing Station MUC.

Closing Date 22 Mar 2025 □ Closing Time 08:27 ♣ Select a flight leg

Flight/Log No. Current TAHTAC Arr. Date 22 Mar 2025 08:27 Dep. Airport Arr. Airport

Closing TAH 51889-39

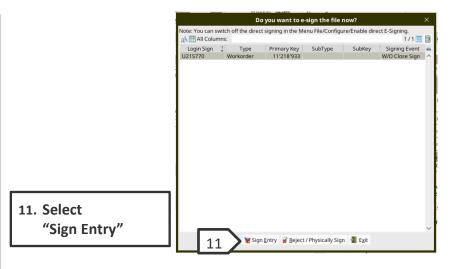
Closing TAC 32:826

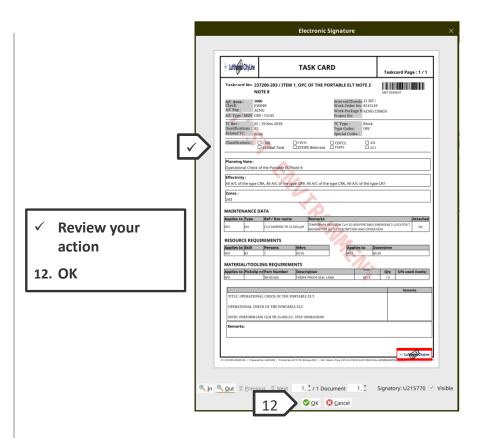
Approval No. DE.145.0158

Closing Sign 02:15770 ■ © Ethard Glockshuber

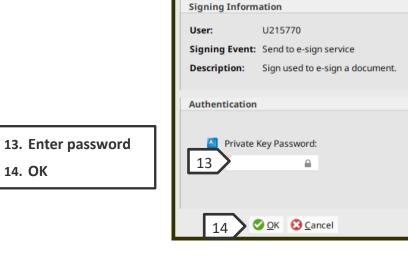
10. Finish











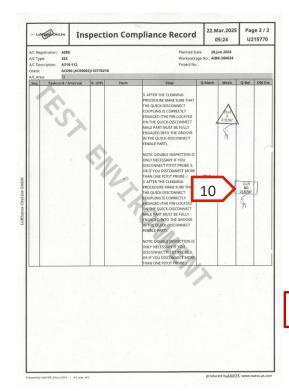
13. Enter password

15. OK



Enter Authentication Dat

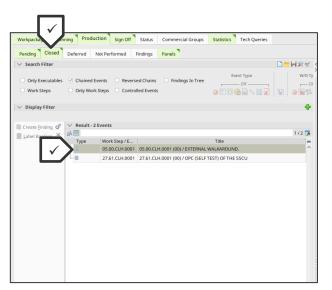




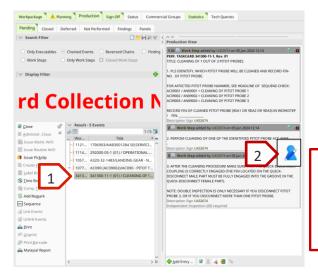
10. Stamp and sign

✓ Taskcard closed

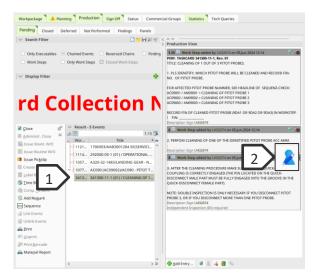
Qualified closed

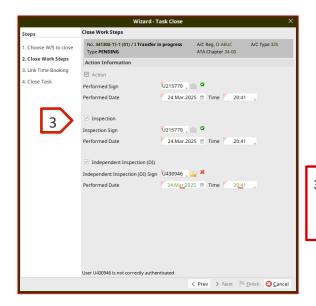






- 1. Select Taskcard
- 2. Select inspection
- 1. Select taskcard
- 2. Select inspection





3. - U number

3. - U number

- date

- time

- date
- time



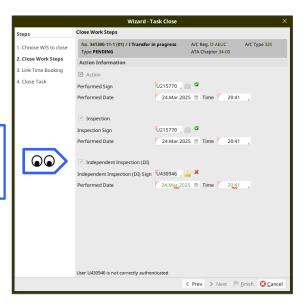




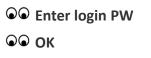
• - U differ

- time

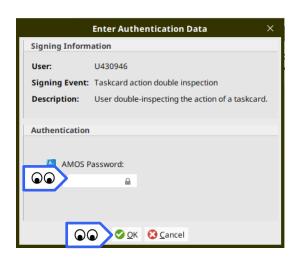
• - U differ - date - time

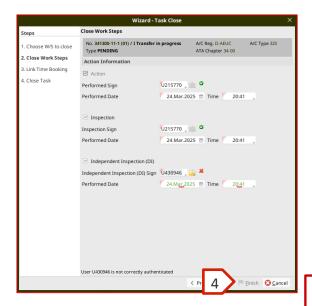










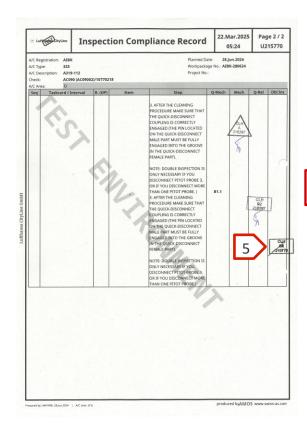


4. Finish



4. Finish





5. Stamp and sign

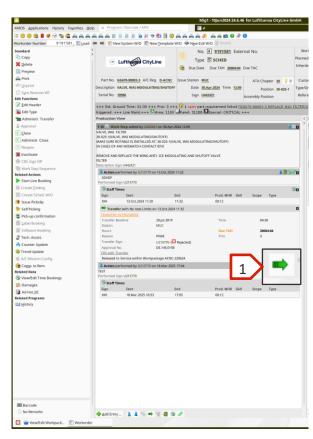
Amos filled inspection and independent inspection

Double inspection closed

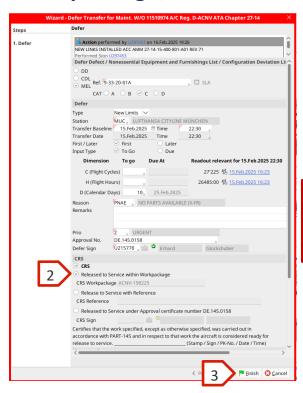




1. deferred

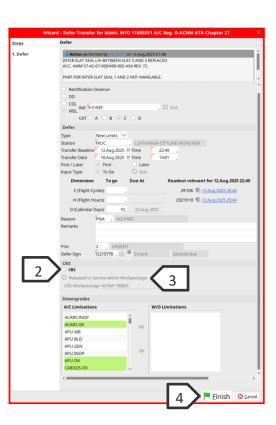






- 2. Select Workpackage
- 3. Finish

- 2. Select CRS
- 3. Select Workpackage
- 1. Select Finish



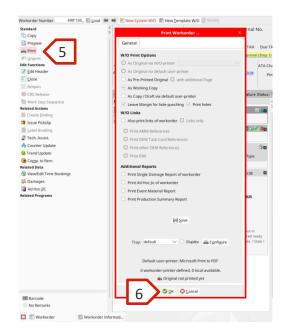




4. Request approval

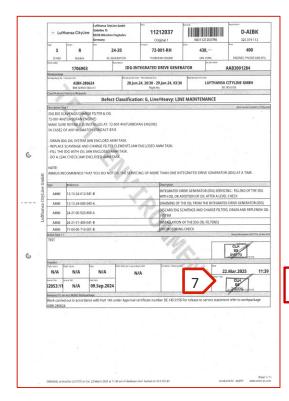
5. Request approval





- 5. Print
- 6. **O**K

① No printout



7. Sign and stamp

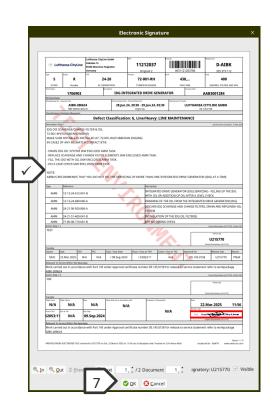
6. Sign entry



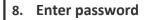




7. OK







9. OK

10. OK

Data signed successfully by AMOS in

Signing Information

User: U215770

Signing Event: Send to e-sign service

Description: Sign used to e-sign a document.

Authentication

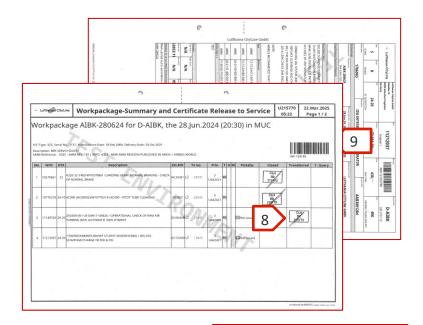
Private Key Password:



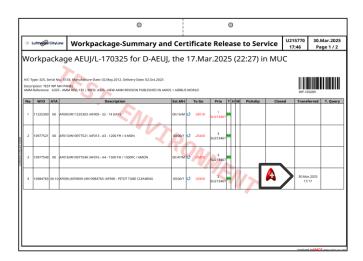


i WO is now under Deferred





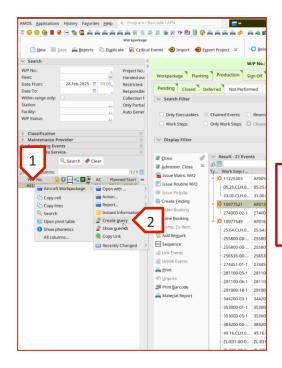
- 8. Stamp and sign
- 9. Insert WO



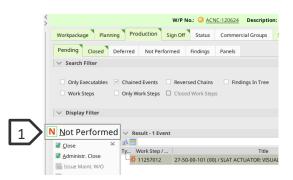
- AMOS save WO to fly-Docs
- AMOS printed closed Date in WP

WO Deferred



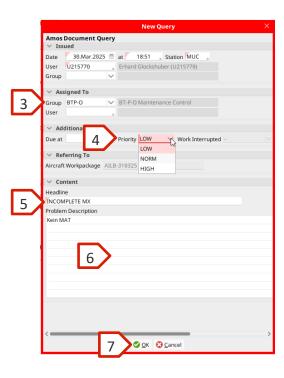


- 1. Select WP
- 2. Select Create Query

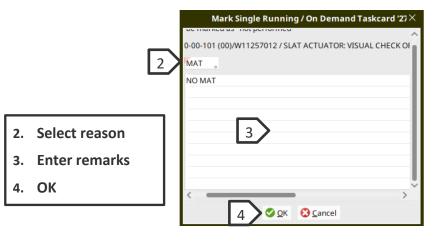


1. Not performed





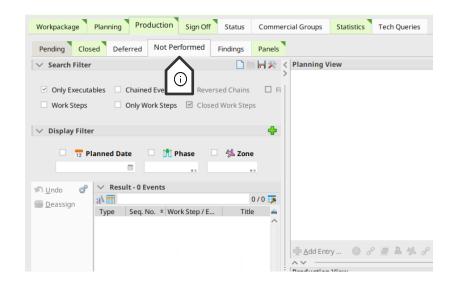
- 3. Select BTP-O
- 4. Select Priority
- 5. "Incomplete MX"
- 6. Problem Description
- 7. OK



5. OK

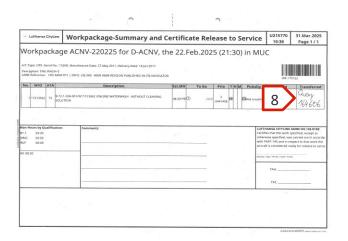






WO is now under NOT PERFORMED





Workpackage ACNW-140724 for D-ACNW, the 14.Jul.2024 (20:30) in MUC

ACType: CRI. Senial Registrate Abuse (Sign.2011, Delivery Date: 25.pm.2017)

Description: Ut for Black of Group'

ACType: CRI. Senial Registrate (Sign.2012, Delivery Date: 25.pm.2017)

Description: Ut for Black of Group'

ACType: CRI. Senial Registrate (Sign.2012, Delivery Date: 25.pm.2017)

Description: Ut for Black of Group'

ACTYPE (CRI. Senial Registrate (Sign.2012, Delivery Date: 25.pm.2017)

Description: Ut for Black of Group'

ACTYPE (CRI. Senial Registrate (Sign.2012, Delivery Date: 25.pm.2017)

Description: Ut for Black of Group'

ACTYPE (CRI. Senial Registrate (Sign.2012, Delivery Date: 25.pm.2017)

Description: Ut for Black of Group'

ACTYPE (CRI. Senial Registrate (Sign.2012, Delivery Date: 25.pm.2017)

Description: Ut for Black of Group'

ACTYPE (CRI. Senial Registrate (Sign.2012, Delivery Date: 25.pm.2017)

Description: Ut for Black of Group'

ACTYPE (CRI. Senial Registrate (Sign.2012, Delivery Date: 25.pm.2017)

Description: Ut for Black of Group'

ACTYPE (CRI. Senial Registrate (Sign.2012, Delivery Date: 25.pm.2017)

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Description: Ut for Black of Group'

ACTYPE (CRI. Senial Registrate (Sign.2012, Delivery Date: 25.pm.2017)

Description: Ut for Black of Group'

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Description: Ut for Black of Group'

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Description: Ut for Black of Group'

ACTYPE (CRI. Senial Registrate (Sign.2012, Delivery Date: 25.pm.2017)

Description: Ut for Black of Group'

ACTYPE (CRI. Senial Registrate (Sign.2012, Delivery Date: 25.pm.2017)

Description: Ut for Black of Group'

ACTYPE (CRI. Senial Registrate (Sign.2012, Delivery Date: 25.pm.2017)

Description: Ut for Black of Group'

ACTYPE (CRI. Senial Registrate (Sign.2012, Delivery Date: 25.pm.2017)

Description: Ut for Black of Group'

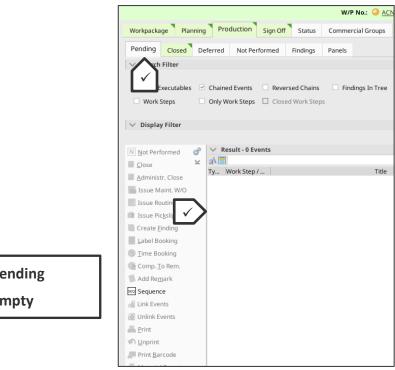
ACTYPE (CRI. Senial Registra

8. Enter Query number

AMOS printed Query number in WP

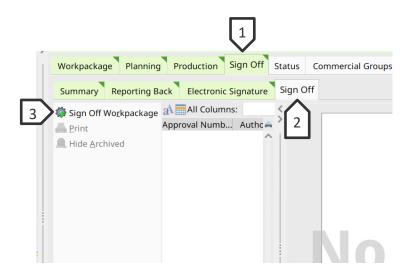
Not performed closed





✓ Pending ✓ empty





- 1. Select Sign off
- 2. Select Sign off
- 3. Select Sign Off Workpackage



U215770 a 📹 🎱 Sign Off Sign Op. Maint. Program IHP.CLH.CRJ N-FLEET A/C Hours 26544:35 A/C Cycles 26'654 Engines/APU APU 49-003: WE3800770-3 / P-767 ENGINE 72-001-LH; CF34-8C5A1 / 965353 ENGINE 72-001-RH: CF34-8C5A1 / 965430 Work Performed WO 11245676, WO 9300382 Remarks Certifies that the work specified, except as otherwise specified, was carried out in accordance with PART-145 and in respect to that work the Sign Off Text aircraft is considered ready for release to service. PK-No. / Date / Time) OK Cancel

Aircraft

Op. Maint. Program

Workpackage

Description

Station

Approval No

Performance Start

3. OK



Workpackage Sign Off

Classification

Active Revision

Inbound Flight-No.

From planned date

Revision

Outbound

Flight-No.

Unspecified

Issue: 15 Rev: 2.5/19.04.2024

Issue: 15 Rev: 2.5/19.04.2024

D-ACNW, CR9

ACNW-240624

Sign Off Date / Time 31.Mar.2025 # 1/

25.lun.2024

IHP.CLH.CRJ N-FLEET

MUC, LUFTHANSA CITYLINE
MÜNCHEN

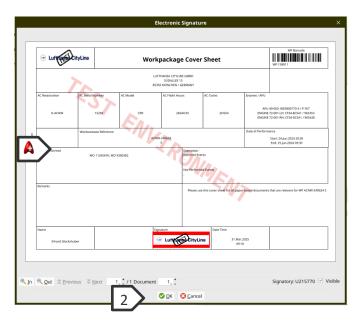
DE.145.0158

09:10

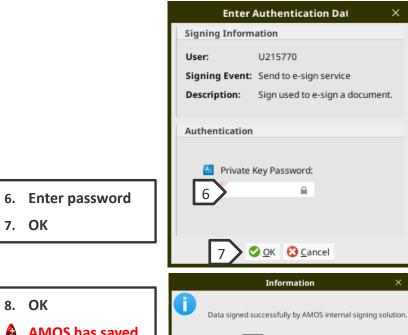


4. Select "Sign Entry"



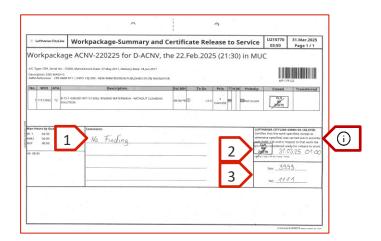


- All data filled by AMOS
- 5. OK



AMOS has saved Workpackage **Summary to Flydocs**





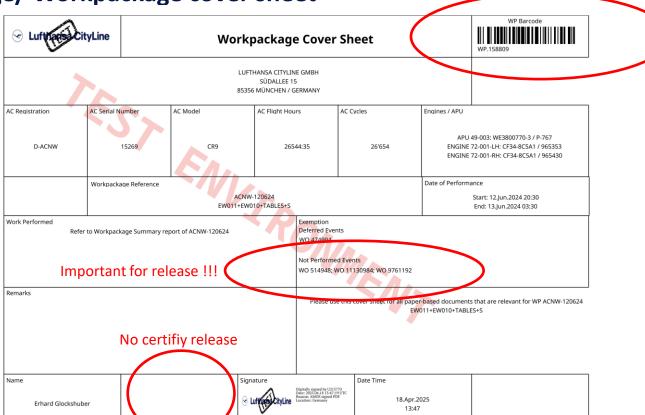
- L. No finding
- 2. stamp and sign
 - date
 - time
- 3. A/C hours
 - A/C cycles
- **D** Certify release



O No certify release



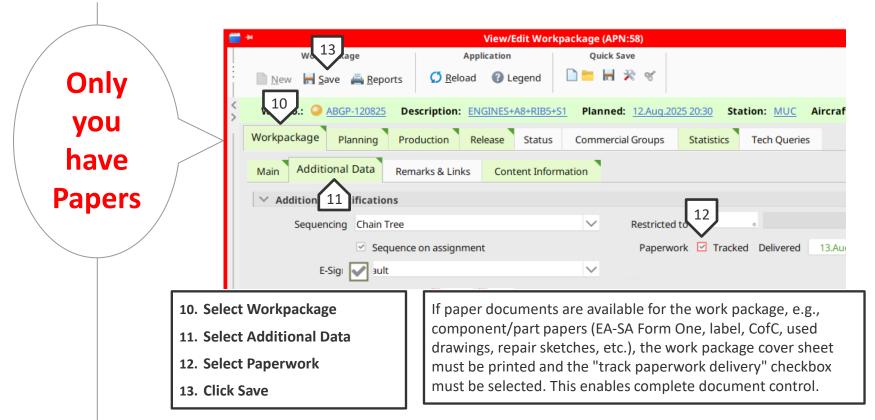
Workpackage/ Workpackage cover sheet



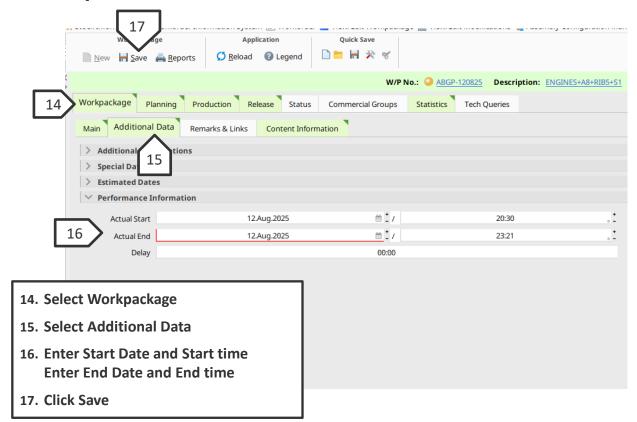


Important for paperwork !!!

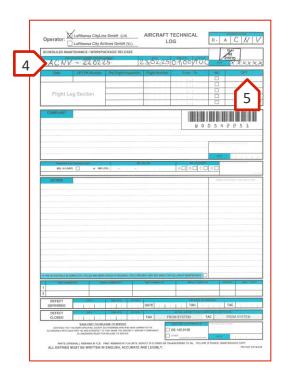






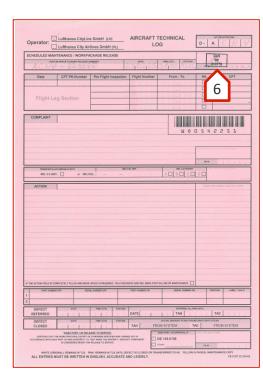






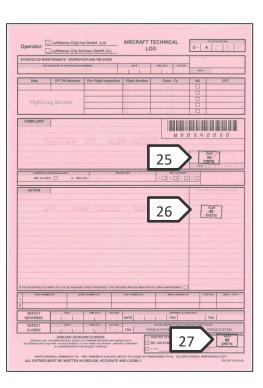
- 4. WP number
 - date
 - time
 - station
- 5. Stamp and sign





6. Stamp and sign

- 25. Sign and stamp
- 26. Sign and stamp
- 27. Sign and stamp
- WO needed not entered to AMOS

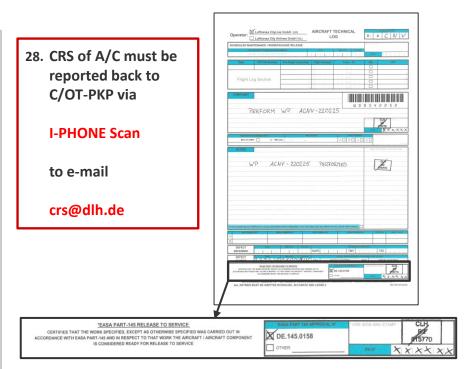






7. CRS of A/C must be reported back to C/OT-PKP via Scanner (done by WL or Shift leader)

LUFTHANSA CITYLINE GMBH DE.145.0158:
Certifies that the work specified, except as otherwise specified, was carried out in accordar with PART-145 and in respect to that work the aircraft is considered ready for release to service 31.03.25 01:00



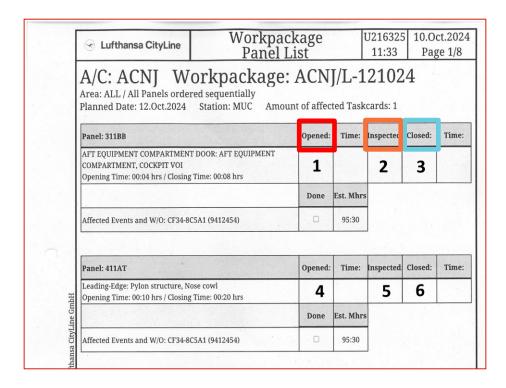
Workpackage/ Differential sheet



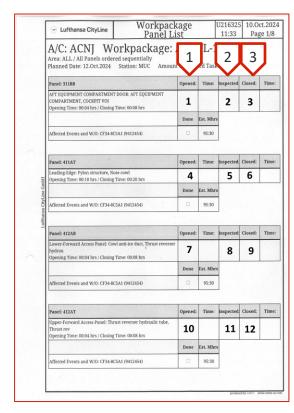
① Deleted



Workpackage/ Panel list



Workpackage/ Panel list e-sign



Stamp and sign:

- I. OPEN
- 2. Inspected
- 3. Closed

i Panel list deleted



All Panel, who stay open, must be listed in a Workorder

finished



Material/Consumable Repairable Part

1st printout



- 1. Stamp and sign
- ✓ Add to Part

- L. Stamp and sign
- ✓ Add to Part



2nd printout



Stamp and sign

✓ Add to WP

① No printout



Form 1



✓ Add to WP

(i) Add to Barcode



Material/Rotable Part

1st printout





- . Stamp and sign
- ✓ Add to Part

- L. Stamp and sign
- ✓ Add to Part



2nd printout



. Stamp and sign

✓ Add to WP

No printout



Form 1

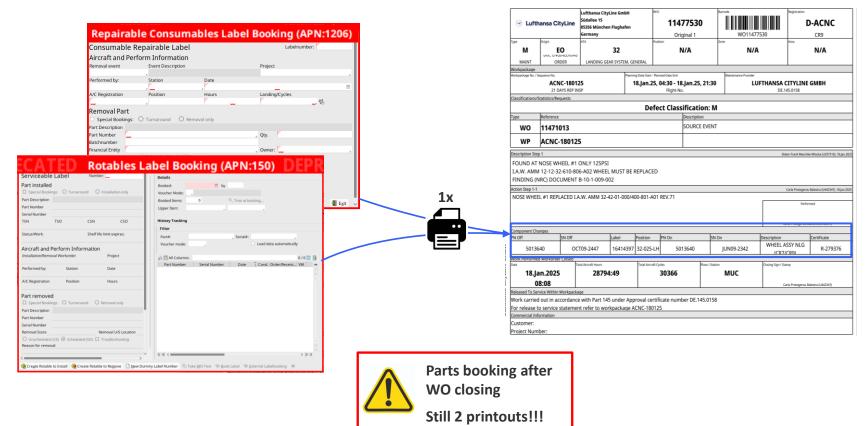


√ Add to WP

(i) Add to Barcode

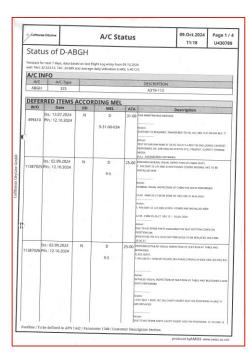


Material/ APN 150





Procedures/A/C Status TLB



old "A/C Status"

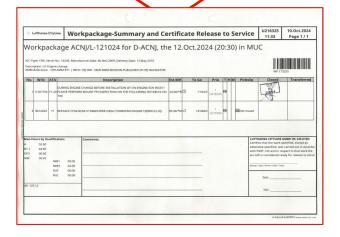
Old A/C statusNot longer Archived





Procedures/ Hardcopy to Flydocs

All Hardcopys collect to Workpackage Summmary





For Single WO

1. Red copy of TLB

or

1. Work copy of WO

+

Hardcopy



For Workpackage

3. Workpackage cover sheet

OI

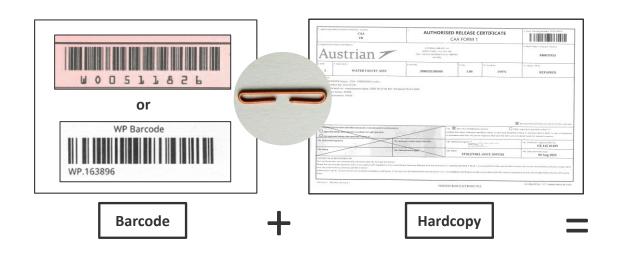
4. Workpackage header report (heavy maintenance)

+

Hardcopy



Procedures/ Hard copy to WP



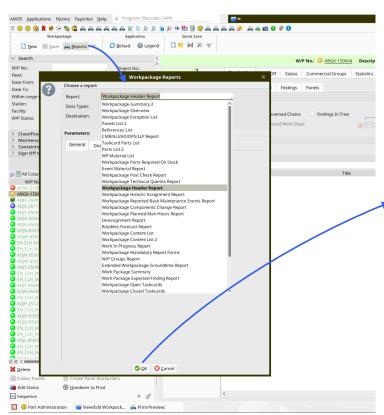


Clean Boards on shift ends

Procedures/ Workpackage Header Report

- 1. Reports
- 2. Select Workpackage Header report
- 3. OK
- 4. Print Report
- 5. Select Paperwork

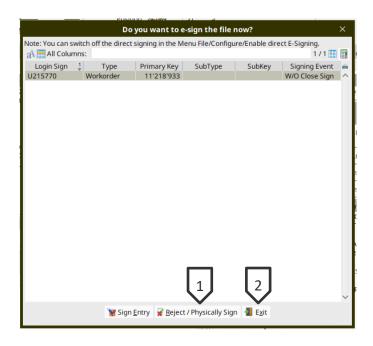








Procedures/ Reject sign and exit

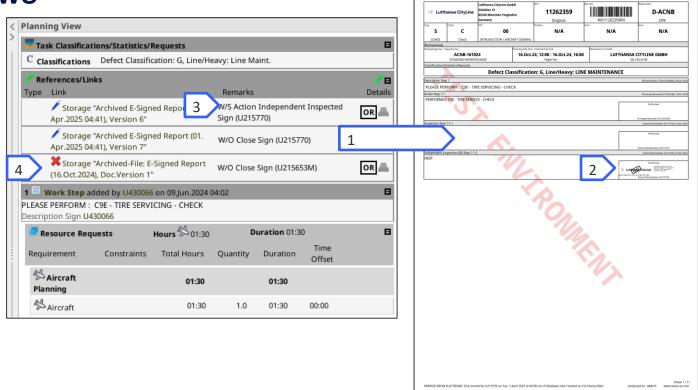


- 1. Reject sign -> Never use it!
- Exit -> you can sign document later via APN 1747



Add Info/ Review WO

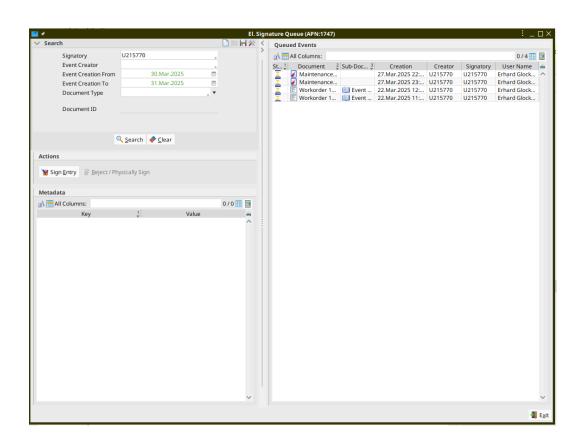
- 1. Every signed document is linked to it is own WO
- 2. Every document has only one E-sign
- So double inspection has a different document
- 4. Reopen WO:
 Deletes not the signed document





Add Info/ APN 1747

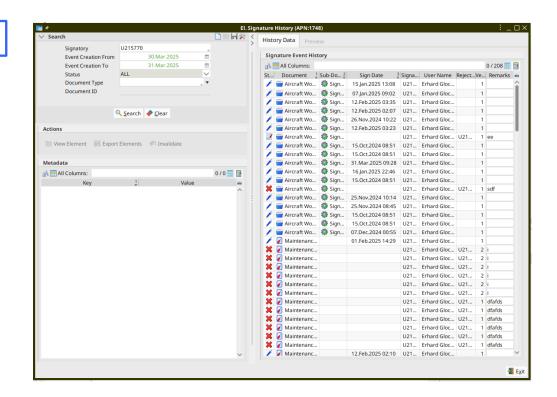
You can see all your rejected sign documents





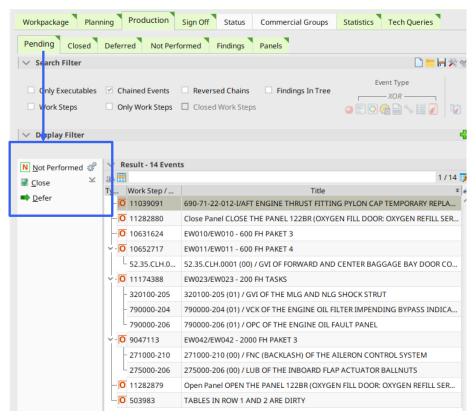
Add Info/ APN 1748

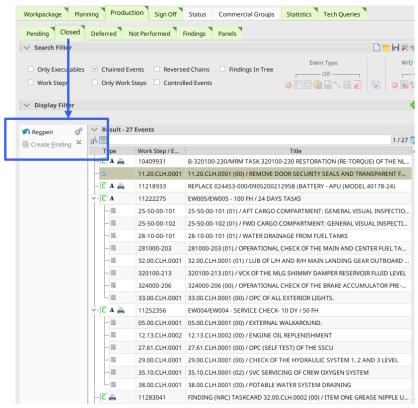
You can see all your sign documents





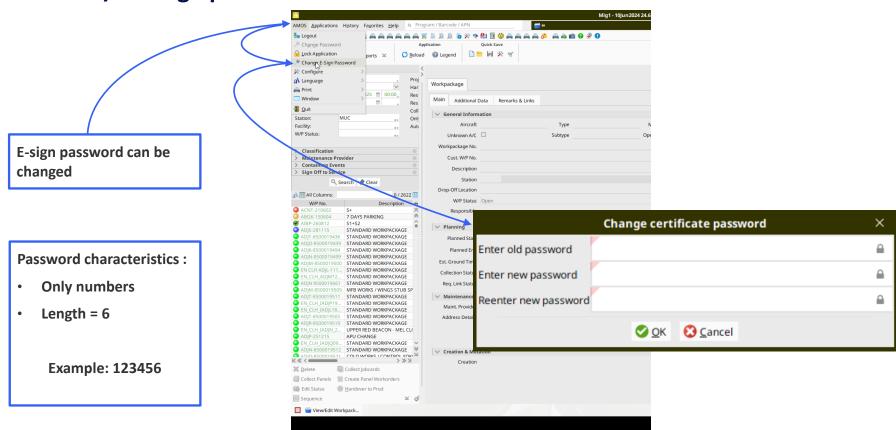
Add Info/ APN 58 new buttons







Add Info/ Change password





Add Info/ Password reset



Reset only on workdays!! Sent E-mail to

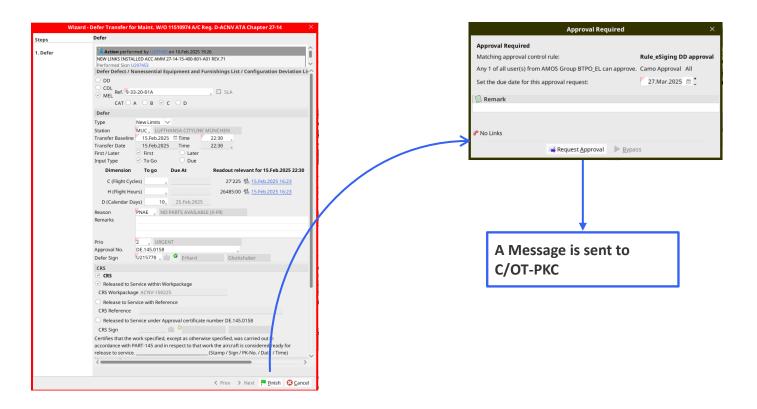
An: <u>AMOS.cityline@dlh.de</u>

Betreff: Reset my AMOS E-sign Password

Name: John Doe

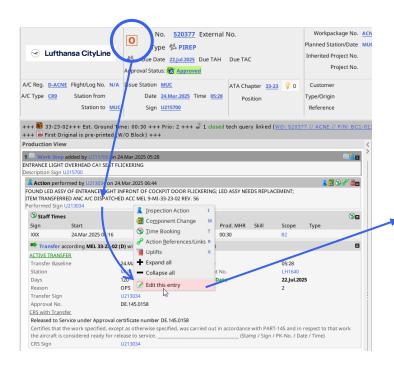
U-number: UXXXXXX

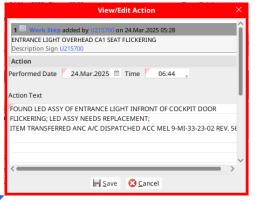
X: Why is editing of WO deactivated





X: Why is editing of WO deactivated

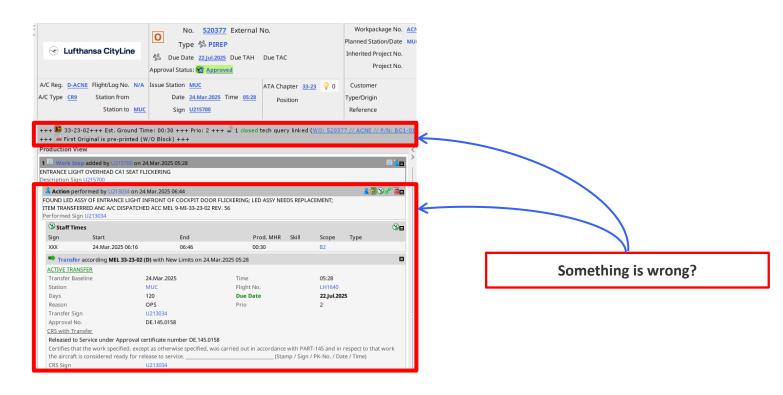




Editing of text is prohibited!

There is no message to C/OT-PKC

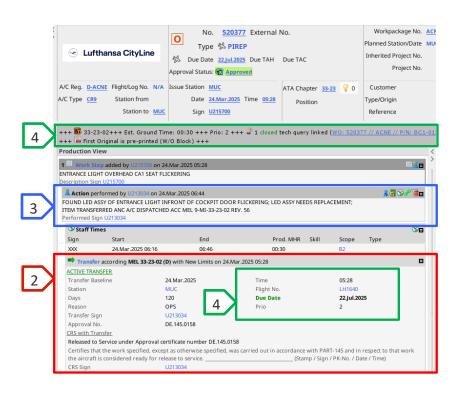
X: Edit deferred WO



X: Edit deferred WO

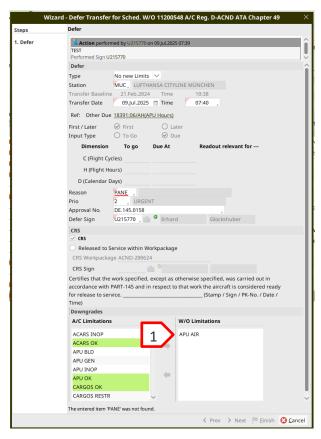
- 1. Call C/OT PKC (Einsatzleiter) 089 / 977 2253
- 2. C/OT PKC delete Transfer
- 3. Edit your input
- 4. Transfer WO again
- 5. Approval required is sent again







X: Limitation of A/C



- 1. Any Limitation is selected
- 2. Call C/OT PKC (Einsatzleiter) 089 / 977 2253



All Limitation must be reported at any time (Nightshift, Vacation....)

X: Maintenance action MEL

- 1. Maintenance action required (no placards)
- 2. Call C/OT PKC (Einsatzleiter) 089 / 977 2253
- 3. Documentation to TLB is mandatory



Preamble MEL

9-MI-52-11-01-B Counterbalance Subsystem - Forward Side

RECTIFICATION INTERVAL		NUMBER REQUIRED	PROCE- DURE
С	1	0	(M) (P)

CC	COMPANY NOTES		
CLASS.	OPS affected		
I	-		

May be inoperative provided:

- Door is verified manually operative (opens and closes) without any interference.
- 2) Counterbalance Forward and Aft sides are operative, and
- 3) Alternate procedures are established and used.

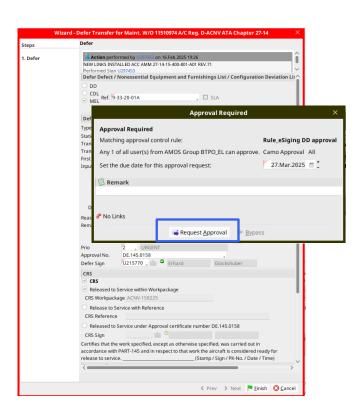
MAINTENANCE (M)

- A. For an inoperative passenger door power assist system, do as follows:
- 1) Do the deactivation of the power assist motor (refer to TASK 52-11-00-040-801).

PLACARD (P)

1

X: Release not entered to AMOS



A/C goes off block



before

Request Approval

Call C/OT PKC (Einsatzleiter) 089 / 977 2253

- 1. Approval data
- 2. U-number



After report to C/OT PKC you can go to Lunch or enjoy the sun

After a beautiful suntan

enter WO to AMOS (no Problem)

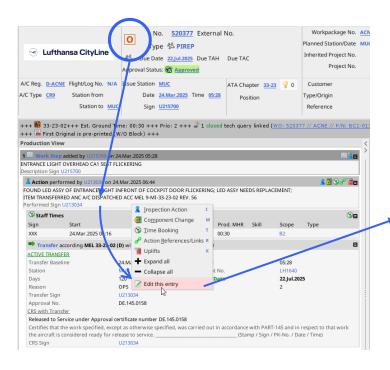


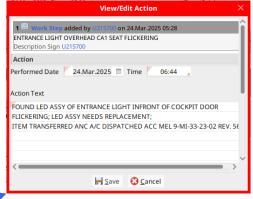
X: Rules to defer a Complain



- 1. Edit transfer -> Call C/OT PKC for transfer delete
- 2. Set Limitation -> Call C/OT PKC
- 3. MEL Maintenance action -> Call C/OT PKC + documentation to TLB
- 4. A/C goes off block without approved data -> Call C/OT PKC

X: For INFO





Go this way and you play with your savings!!!